

BCWRD Meeting Minutes
 March 13, 2024
 Approved 4/10/2024 Meeting

Agenda Items	Discussion	Board Action	Responsible Party(s)	Due Date
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Present: James Landenberger; Dennis Reep; Roger Smith; Randy Binegar; Kathleen Jones; Michael Gunsch, Houston Engineering; Dave Bliss, Bliss Law Firm, Jerry Woodcox, Burleigh County Commissioner and Wendy Egli, Fronteer Professional Services
Others Present: Dave Robinson and Dave Mayer (Bismarck Parks & Rec), Casey Einrem, ND Hwy Dept, Steve Isle, Cary Backstrand

Chairman Landenberger called the meeting to order at 8:00 am. Roll call was taken and a quorum was declared.

	Discussion	Action Taken	Responsible Party(s)	Due Date
Approval of 02/13/2024 Minutes	Mgr. Binegar asks to amend minutes to remove the number 3 in the motion that was approved during the executive session, making it read “appraisal of the needed parcels”.	Mgr. Binegar motions to approve 02/13/2024 minutes as amended; Mgr. Jones seconds. Motion carried by unanimous voice vote		
Amendments and Approval of Agenda	Add Investing under financial reports	Mgr. Reep motions to approve agenda, Mgr. Jones seconds. Motion carried by unanimous voice vote.		
Comments from Members of the Pubic	None noted.			
McDowell Dam				
Facility Update	No Update			
Supplemental Water Supply Easement Acquisition Status	Executive Session			
Financial Reports				
Balance Sheet	None noted.	Mgr. Reep motions to approve balance sheet; Mgr. Binegar seconds. Motion carried by unanimous roll call vote.		
Profit & Loss	None Noted	Mgr. Reep motions to approve profit & loss; Mgr. Jones seconds. Motion carried by unanimous roll call vote.		
Pledged Securities	Included For Information Only			
Payroll Contract		Mgr. Reep motions to approve the payroll contract with Fronteer Professional Services.		

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		Mgr. Jones seconds. Motion carried by unanimous roll call vote.		
Investing	Discussion on investing funds. Wendy and Mgr. Reep will explore options.			
Drainage Permits/Complaints/ Issues: Open	Grass Lake, Watson Johnson – Mgr. Jones and Mike Gunsch need to go out and take a look around before anything is done. They are waiting for it to dry out.			
	Jeffrey Goetz complaint – Casey has sent a letter to Mr. Goetz from the Hwy Dept.	Motion by Mgr. Jones to dismiss, second by Mgr. Smith. Motion carried by voice vote.		
Drainage Permits/Complaints/ Issues: Closed	7232 Signal St – Schaff (Notice and Order) – Resolution Pending (2024) – no action, will need to be followed up on in spring			
Projects				
Sibley Island				
Preliminary Engineering Report	Draft report was emailed to board members prior to meeting as a request for comments.			
	Special Meeting will be held Friday, March 22 at 8:00 am (Virtual)			
	Dates for public meeting – April 24 or 25 th depending on availability of meeting space			
Final Design Cost Share Request to NDSWC	Contract is in book. On advice of counsel edit section 7	Motion to approve agreement as amended by Mgr. Reep. Second by Mgr. Binegar. Motion carried by voice vote.		
NDSWC Cost Share Reimbursement Request	Payment has been authorized and received.			
Hoge Island Stabilization				
Reimbursement Resolution	Approved Issuance of bonds will take place after close out of project in the spring of 2024			
2024 Ice Jam Observations	Mgr. Binegar and Travis Johnson with Houston Engineering both went out during the high water event and the bank stabilization was working perfectly.			
Other Old Business				
Highway Dept O&M Agreements	None			

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Annual Project Inspections	No updates			
Missouri River Joint Board Update	No update, meeting March 13 th in the evening.			
Policy Manual	No Update			
New Business				
2024 Ice Jam Event	No formal report. There are emergency procedures in place for once the gauge hits certain elevations. These went into place and things went relatively well.			
Temporary Water Permit	Included for information only			
Plats & SWMPS	Available upon request			
Approval of Bills	Bills were presented totaling \$46,691.72	Mgr. Reep motions to approve payment of bills; Mgr. Jones seconds. Motion carried by unanimous roll call vote.		
Adjourn for Executive Session		Mgr. Binegar motions to Adjourn for Executive Session to consult with District legal counsel regarding easement negotiations for McDowell Dam and Sibley Island projects pursuant to N.D.C.C. 44-04-19.2. Mgr. Jones seconds. Motion carried by unanimous roll call vote.		
Reconvene Regular Meeting	Meeting reconvened at 10:00 am			
	One action was made during the executive session	Motion was passed to authorize Mgr. Binegar to continue negotiations with the landowners regarding McDowell Dam.		
Next Meeting	There will be a special virtual meeting on Friday, March 22 nd at 8:am. The next regularly scheduled meeting date is April 10, 2024 at 8:00 AM in the Tom Baker Room.			

With no further business the meeting adjourned at 10:04 a.m.

Wendy Egli, BCWRD Admin. Secretary