

BCWRD Meeting Minutes  
 April 12, 2023  
 Approved – 5/10/2023 Mtg.

Agenda Items	Discussion	Board Action	Responsible Party(s)	Due Date
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**Present:** James Landenberger; Dennis Reep; Roger Smith; Randy Binegar; Cory Palm; Jerry Woodcox, Burleigh County Commissioner; Michael Gunsch and Travis Johnson, Houston Engineering; Dave Bliss, Bliss Law Firm, and Wendy Egli, Fronteer Professional Services  
**Others Present:** Dave Robinson and Dave Mayer (Bismarck Parks & Rec), Casey Einrem (Burleigh County Highway Department), Steve Ilse, Mitch Flanagin, John and Alice Homelvig, Nat Strutz, Jesse Handegard, Clark Coleman, Becky Strutz, and other residents of Hoge Island

Chairman Landenberger called the meeting to order at 8:02 am. Roll call was taken and a quorum was declared.

	Discussion	Action Taken	Responsible Party(s)	Due Date
<b>Approval of 03/07/2023 Minutes</b>		Mgr. Binegar motions to approve 03/07/2023 minutes; Mgr. Smith second. Carried by unanimous voice vote		
<b>Amendments and Approval of Agenda</b>	Add Cost Share Request for McDowell Dam Add Water Complaint – Iverson Add to Financial Reports – Letter to State Auditor Add to Financial Reports – Special Assessment District presentation	Mgr. Smith motions to approve agenda as amended, Mgr. Palm seconds. Carried by unanimous voice vote.		
<b>Comments from Members of the Pubic</b>	None noted.			
<b>McDowell Dam</b>				
<b>Facility Update</b>	Dave Mayer discussed the planned location of the vault toilet.			
<b>Supplemental Water Supply Alternative intake site update</b>	Good progress has been made. A request for reimbursement is being sent to Department of Water Resources for \$5904.80 for work to acquire the easements. With concurrence of the Board, this request will be sent.	<b>Board Concurred</b>		
<b>O&amp;M Manual Update</b>	O&M Manual has been finalized.			
<b>Financial Reports</b>				
<b>Balance Sheet</b>	None noted.	<b>Mgr. Reep motion to approve balance sheet; Mgr. Smith second. Carried by unanimous roll call vote.</b>		
<b>Profit &amp; Loss</b>	None Noted	<b>Mgr. Reep motion to approve profit &amp; loss; Mgr. Binegar second. Carried by unanimous roll call vote.</b>		

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<b>Letter to State Auditor</b>	A Letter to the ND State Auditor has been drafted by Attorney Dave Bliss to be signed by Chairman Landenberger requesting an itemized billing for last year's audit invoice. With board concurrence, the letter will be mailed.	<b>Board concurred</b>		
<b>Drainage Permits/Complaints/ Issues: Open</b>	Iverson – Formal complaint was received from Casey Iverson regarding the neighbor placing rock in a waterway. Mgr. Palm states that Mr. Fettig did mention that he would remove the rock so recommendation is to wait and see if this happens.			
<b>Drainage Permits/Complaints/ Issues: Closed</b>	None			
<b>Projects</b>				
<b>Sibley Island</b>				
<b>Preliminary Engineering Report</b>	Ongoing			
<b>Section 408 and Regulatory Budget</b>	Will be included in completed preliminary engineering report.			
<b>SWC Cost Share Request</b>	Houston has not invoiced the Board for work yet as they are awaiting cost share approval. We should see a bill next month.			
<b>Special Assessment District</b>	No updates			
<b>Landowner Notification Letter</b>	There has been some back and forth with landowners. Houston is corresponding with them.			
<b>City of Bismarck CRS</b>	City of Bismarck is now eligible for a 15% discount on flood insurance. Since Sibley is in the ETA they are eligible. After this project, there could be additional discounts available.			
<b>Public Comments</b>	Steve Isles asked about costs. Michael Gunsch states that the preliminary engineering report will have updated costs. The ballots will also have actual dollars on it. Reports will also be on the Board website.			
<b>Other Old Business</b>				
<b>Highway Dept O&amp;M Agreements</b>	No Updates			
<b>Policy Manual</b>	No Updates			

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<b>Hoge Island Update</b>	This is being continually monitored. The bank is continuing to erode. Michael Gunsch went over the Board's options to assist landowners. Discussion with homeowners was had. It was suggested that the landowners get signatures on a petition of interest for a special assessment district.	Mgr. Binegar made a motion to allow Houston and Dave Bliss to move ahead with assisting the landowners in drafting a petition of interest, for Houston to start survey work, and for Houston to draft a project resolution. Mgr. Palm 2 <sup>nd</sup> the motion. Motion passed with a unanimous roll call vote.		
<b>Brookfield Estate Snow Removal</b>	Snow removal has been completed. Most recent storm did blow it back in. However, removing it now would tear up the ground. A path was cleared, so water is moving. This fee may result in Brookfield needing an O&M assessment.			
<b>Country Creek 3<sup>rd</sup> Flood Control Project</b>	Snow removal is completed. Balance in the O&M Fund is currently \$842.75. An O&M assessment in 2023 is recommended.			
<b>New Business</b>				
<b>Legislative Update</b>				
	Budgeting is coming soon – need to be in by June. Mgr. Reep and one other is needed on the committee. More at May meeting.			
	HB 1391 is moving its way through. An amendment was added stating that meeting minutes must be posted within 10 days via paper and website.			
	SB 2372 – states that all Boards in major basins are required to be an active member of a joint board. This would also require a portion of the mill levy to go to that board.			
<b>NWS Flood and Water Resources Outlook</b>	Nothing dramatic in water levels at this time.			
<b>Burleigh County Spring Weather Planning Meeting – EOC April 6<sup>th</sup></b>	Apple Creek has a good chance of flooding. Ice jams are currently not necessarily a concern but still COULD happen. If flooding is seen – contact Burleigh County Emergency Management 701-222-6727 or go to their website. 2 sandbag sights are set up, 1 at Misty Waters and 1 at the Missouri Valley Complex.			
<b>City of Bismarck Stakeholder Committee</b>	Brady is asking if someone from the Board would be interested in being part of a stakeholder committee for the City of Bismarck flood plain ordinance review. Mgr. Reep offered to be our representative.			

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Approval of Bills	Bills were presented totaling \$211,022.24	Mgr. Reep motions to approve payment of bills. Mr. Smith 2 <sup>nd</sup> . Motion passed via unanimous roll call vote.		
Next Meeting	The next meeting date is May 10, 2023 at 8:00 AM in the Tom Baker Room.			

With no further business the meeting adjourned at 9:58 a.m.

Wendy Egli, BCWRD Admin. Secretary