

BCWRD Meeting Minutes
 May 8, 2024
 Draft - Not Approved Yet

Agenda Items	Discussion	Board Action	Responsible Party(s)	Due Date
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Present: James Landenberger; Dennis Reep; Roger Smith; Randy Binegar (Via Phone); Michael Gunsch, Houston Engineering; Dave Bliss, Bliss Law Firm, and Wendy Egli, Fronteer Professional Services
Others Present: Dave Robinson and Dave Mayer (Bismarck Parks & Rec), Casey Einrem, ND Hwy Dept, Mitch Flanagan, Burleigh County Planning & Zoning

Chairman Landenberger called the meeting to order at 8:00 am. Roll call was taken and a quorum was declared.

	Discussion	Action Taken	Responsible Party(s)	Due Date
Approval of 03/13/2024 and 03/22/2024 Minutes		Mgr. Smith motions to approve 04/10/2024 and 04/25/2024 minutes; Mgr. Reep seconds. Motion carried by unanimous voice vote		
Amendments and Approval of Agenda	Moved drainage permits/complaints to #5, add item D under financial reports for budgeting. Under New business, add item C – waste water treatment plant preconstruction meeting.	Mgr. Reep motions to approve agenda as amended, Mgr. Smith seconds. Motion carried by unanimous voice vote.		
Comments from Members of the Pubic	None noted.			
McDowell Dam				
Budget	<p>Dave Mayer – They are working on the 2025 budget. They already have plans to add 3 inches of sand this year and 3 inches next year. This will remove this for the time being from the list.</p> <p>They are requesting that the board approve the addition of a new playground between shelters 3 & 4 for the 2025 budget with a cost of approximately \$125,000-130,000. This should fall well within grant requirements that would cover 25%.</p> <p>If the playground is not feasible at this time, they are requesting a new shelter near the softball fields for an approximate cost of \$70,000-80,000.</p> <p>Also requesting funds within this year to hire an architect to look at the bathhouse and bathroom by shelters 3&4 and see if it is feasible to remodel or if a new building is needed in order to comply with the access audit suggested upgrades.</p>	<p>Consensus was to approve the funding for the architect for the bathhouse and bathroom.</p> <p>Consensus was also to approve the addition of the playground to the budget for 2025.</p>		

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Facility Update	Dave Mayer – Docks will be going in Friday. Some people have been out swimming already.			
Supplemental Water Supply Easement Acquisition Status	Negotiations are moving ahead. One landowner has requested a copy of the agreement language.	Special Executive Meeting via Microsoft Teams is scheduled for Tuesday, May 14th at 8:30 am.		
Emergency Spillway Bank Stabilization	Houston is working on an estimate of costs for the repairs.			
Financial Reports				
Balance Sheet	None noted.	Mgr. Reep motions to approve balance sheet; Mgr. Binagar seconds. Motion carried by unanimous roll call vote.		
Profit & Loss	None Noted	Mgr. Reep motions to approve profit & loss; Mgr. Smith seconds. Motion carried by unanimous roll call vote.		
Investment Strategy	2.3 mill in CDs have been purchased with maturity dates varying from 1 on July 12, 2024, 2 on October 12, 2024, and 2 on April 12, 2025.			
Drainage Permits/Complaints/ Issues: Open	Grass Lake – Houston is still looking for the records for the old complaint. Suggestion is to have a survey done as a baseline for future changes.	Consensus is to go forward with Houston doing a survey as a baseline.		
	7101 Moonlite Rd – no action needed – can be closed			
	Rick Boehm – 7232 Signal Street Mr. Boehm was in attendance and discussed his questions and thoughts on this matter.			
Drainage Permits/Complaints/ Issues: Closed	7232 Signal Street – Schaff (notice and Order) – see above, letter was sent giving additional time for tree removal to June 1, 2024.			
Projects				
Sibley Island				
Cost Share Agreement				
Public Comments				
Hoge Island Stabilization				
Clean up and Seeding	No Updates			

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Other Old Business				
Highway Dept O&M Agreements	None			
Annual Project Inspections	No updates			
Missouri River Joint Board Update	No Updates			
Policy Manual	No Update			
New Business	None			
Missouri River Ice Jam and BFE Advisory	Houston is working on a presentation to be shown at a later date			
Burleigh County – FEMA CRS Application	Houston and Burleigh County are working on this. There is quite a bit of work involved at a cost of roughly 15-17 thousand. This could potentially save around 7,000 a year total for all properties.			
Bismarck Waste Water Treatment Plant	There is a preconstruction meeting planned for May 22 nd that the District has been invited to. No need to attend but will need someone on site during construction when they are doing work near the Fox Island Levee.			
Temporary Water Permits	Included for information only			
Plats & SWMPS	Available upon request			
Approval of Bills	Bills were presented totaling \$124,888.77 This includes a bond payment that was ACH'd on April 29 th for the Fox Island bond.	Mgr. Reep motions to approve payment of bills; Mgr. Smith seconds. Motion carried by unanimous roll call vote.		
Next Meeting	The next regularly scheduled meeting date is June 12, 2024 at 8:00 AM in the Tom Baker Room. Special Executive Session to be held on May 14 th at 8:30 am via Microsoft Teams			

With no further business the meeting adjourned at 9:32 a.m.

Wendy Egli, BCWRD Admin. Secretary