

BCWRD Meeting Minutes
 August 7, 2023
 Approved – 9/13/2023 Mtg.

Agenda Items	Discussion	Board Action	Responsible Party(s)	Due Date
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Present: James Landenberger; Dennis Reep; Randy Binegar; Cory Palm; Roger Smith; Jerry Woodcox, Burleigh County Commissioner; Michael Gunsch, Houston Engineering; Dave Bliss, Bliss Law Firm, and Wendy Egli, Fronteer Professional Services
Others Present: Casey Einrem, Burleigh County Highway Dept

Chairman Landenberger called the meeting to order at 8:00 am. Roll call was taken and a quorum was declared.

	Discussion	Action Taken	Responsible Party(s)	Due Date
Approval of 07/12/2023 Minutes		Mgr. Reep motions to approve 07/12/2023 minutes, Mgr. Palm seconds. Carried by voice vote		
Amendments and Approval of Agenda	Add City of Bismarck WWTP outfall project update under new business. Remove McDowell Dam Inspection	Mgr. Palm motions to approve agenda as amended, Mgr. Smith seconds. Carried by voice vote.		
Comments from Members of the Pubic	None noted.			
McDowell Dam				
Facility Update	None			
Supplemental Water Supply Intake site Easement	Surveys are completed and a meeting is being held with the owner of the southern land later today regarding the easement.			
Biennium Cost Share Reimbursement Request	This was submitted and a copy is in the packet			
Financial Reports				
Balance Sheet	None noted.	Mgr. Reep motion to approve balance sheet; Mgr. Binegar second. Motion passed by unanimous roll call vote.		
Profit & Loss	None Noted	Mgr. Reep motion to approve profit & loss; Mgr. Smith second. Motion passed by unanimous roll call vote.		
2023 Burleigh County Audit	Audit is included in the packet. The District’s audit is combined with the County’s this year due to a change in the law increasing the income threshold to require an independent audit.			
Property Insurance Policy Changes	Bain Insurance is recommending increasing coverage on some buildings owned by the District.	Mgr. Smith motions to approve the premium increase of \$755. Mgr. Binegar second. Motion passed by unanimous roll call vote.		

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Drainage Permits/Complaints/ Issues: Open	7232 Signal St – Schaff – Mgr. Palm is working with Houston. Houston is working to determine a necessary width within the stormwater easement. A letter will then be sent to the landowner stating that no trees are allowed within that width.	Consensus of board is to go ahead and that determination and send the letter.		
Drainage Permits/Complaints/ Issues: Closed	6460 80 th St NE – Iverson Complaint - Certified Letters were sent out last Friday to both parties. Some discussion about sending certified letters to both parties in a complaint in the future. This will be the policy going forward.			
	6260 80 th St NE – Fettig Complaint – See above			
Projects				
Sibley Island	No Updates at this time.			
Hoge Island				
Preliminary Engineering Report Addendum #1	This was handed out at the meeting and will be added to the packet.	Mgr. Palm motions to approve Resolution #2. Mgr. Binegar seconds. Motion passed by unanimous roll call vote.		
DWR – Cost participation request	This is on their agenda for August 10 th , 2023. Mr. Gunsch and Mgr. Reep will be in attendance.			
Public Comments				
Other Old Business				
Highway Dept O&M Agreements	No Updates			
Policy Manual	No Updates			
2024 Budget	Commissioner Woodcox – Meeting to vote on the budget is today, he does not foresee any changes but that could change.			
Missouri River Joint Board Update	MRJB summer meeting was held on August 1 st . Mgr. Smith gave an update. Ken Royce of Missouri River EAE is not renewing his contract at the end of this year. They are looking to fill his position prior to November 1 st .			
Burnt Creek Spraying Update	This had been completed. The bill is in the packet.			
New Business				

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NWRA 2023 Wester Water Resources Seminar	Meeting went well, approximately 40 people in attendance from multiple states.			
City of Bismarck WTTP	City of Bismarck is looking to rebid construction to install controls to prevent the Missouri river water from backing up into the facility.			
Approval of Bills	Bills and payroll were presented totaling \$71,926.96	Mgr. Reep motions to approve payment of bills. Mr. Smith 2nd. Motion passed by unanimous roll call vote.		
Next Meeting	The next meeting date is September 13, 2023 at 8:00 AM in the Tom Baker Room.			

With no further business the meeting adjourned at 8:57 a.m.

Wendy Egli, BCWRD Admin. Secretary