

BCWRD Meeting Minutes
 October 11, 2023
 Approved 11/8/23 Mtg

Agenda Items	Discussion	Board Action	Responsible Party(s)	Due Date
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Present: James Landenberger; Dennis Reep; Roger Smith; Randy Binegar; Michael Gunsch, Houston Engineering; Dave Bliss, Bliss Law Firm, and Wendy Egli, Fronteer Professional Services

Others Present: Casey Einrem, Burleigh County Highway Dept, Dave Robinson, Bismarck Parks & Rec; Paul King, Ken Huber

Chairman Landenberger called the meeting to order at 8:00 am. Roll call was taken and a quorum was declared.

Agenda Items	Discussion	Action Taken	Responsible Party(s)	Due Date
Approval of 09/13/2023 and 9/29/2023 Minutes		Mgr. Binegar motions to approve 09/13/2023 and 09/29/2023 minutes, Mgr. Smith seconds. Carried by voice vote		
Amendments and Approval of Agenda		Mgr. Reep motions to approve agenda as amended, Mgr. Smith seconds. Carried by voice vote.		
Comments from Members of the Pubic	Ken Huber (8930 Blue Spruce Rd) spoke of his concern with the new Summit Point first subdivision development. Concern is with the difference in culvert sizing (the subdivision put in 24 inch culvert, existing culverts are only 18 inch) and with the change to the flow of water. No action was taken, this was just a notification to the board that this may be an issue.			
McDowell Dam				
Facility Update	No Updates, everything doing great.			
Supplemental Water Supply	Discussions are still ongoing, change in ownership is holding things up. One easement has been signed with payment in the bills to be approved.			
Financial Reports				
Balance Sheet	None noted.	Mgr. Reep motion to approve balance sheet; Mgr. Smith second. Motion passed by unanimous roll call vote.		
Profit & Loss	None Noted	Mgr. Reep motion to approve profit & loss; Mgr. Binegar second. Motion passed by unanimous roll call vote.		
Property Insurance Policy Changes	Attorney Dave Bliss has been unable to connect with Bain Agency, he will continue to try. Changes to property values are in the book.	Mgr. Reep motions to approve the change and Mgr. Smith seconds. Motion passed by unanimous roll call vote.		

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Drainage Permits/Complaints/Issues: Open	7232 Signal St – Schaff – Michael Gunsch – the letter for tree removal has gone out			
	1926 48 th Ave SE – Koch – no complaint has been received no actino			
Drainage Permits/Complaints/Issues: Closed	None			
Projects				
Sibley Island				
Preferred Alternative Memorandum	Preferred Alternative #5 needs to be formally adopted to proceed	Mgr. Reep moves to receive and approve the memorandum and adoption of preferred alternative #5. Mgr. Smith seconds. Motion passed by unanimous roll call vote.		
Hoge Island				
Vote Tally	Votes were tallied on September 26 th , result was positive			
DWR/USACE Regulatory permitting discussions	Still waiting on approval from Corps of Engineers (Section 408)			
Bid opening	Scheduled for September 27 th , there were no acceptable bids			
Readvertised Bid Opening	Readvertised bid opening to be held October 18 th .			
Burnt Creek Special Assessment	Special Assessment District for O&M – date on letter is incorrect, Michael Gunsch changed.	Mgr. Smith makes a motion to approve the certification of special assessment with the change in date for Burnt Creek. Mgr. Binegar 2nds. Motion passed by unanimous roll call vote.		
Other Old Business				
Highway Dept O&M Agreements	No Updates			
Policy Manual	No Updates			
New Business				
Upper Missouri Water Association Conference	Mgr. Reep is registered			
US Geological Survey Joint-Funding Agreement	Consensus of the board is for Chairman Landenberger to go ahead and sign.			

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Solicitation of View	Information Only			
Correspondence or Document Information	Plats received are listed			
Approval of Bills	Bills and payroll were presented totaling \$81,178.46	Mgr. Reep motions to approve payment of bills. Mr. Binegar 2nd. Motion passed by unanimous roll call vote.		
Next Meeting	The next meeting date is November 8, 2023 at 8:00 AM in the Tom Baker Room.			

With no further business the meeting adjourned at 8:54 a.m.

Wendy Egli, BCWRD Admin. Secretary