

BCWRD Meeting Minutes  
November 8, 2023  
Approved – 12/13/23 Meeting

Agenda Items	Discussion	Board Action	Responsible Party(s)	Due Date
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**Present:** James Landenberger; Dennis Reep; Roger Smith; Randy Binegar; Cory Palm; Jerry Woodcox, Burleigh County Commissioner; Michael Gunsch & Travis Johnson, Houston Engineering; Dave Bliss, Bliss Law Firm, and Lenora Reidman, Fronteer Professional Services  
**Others Present:** Mitch Flanagan, Burleigh County Planning and Zoning.

Chairman Landenberger called the meeting to order at 8:00 am. Roll call was taken and a quorum was declared.

Discussion	Action Taken	Responsible Party(s)	Due Date
<b>Approval of 10/11/2023 and 10/19/2023 Minutes</b>	One small change – start time of 10/19 meeting says 8pm instead of 8am. Wendy will correct	Mgr. Reep motions to approve 10/11/2023 and 10/19/2023 minutes as amended, Mgr. Palm seconds. Carried by voice vote	
<b>Amendments and Approval of Agenda</b>	Add EAE Meeting in Linton to old business, add Project out near McKenzie to new business (Arnold Burian Wetland Restoration)	Mgr. Binegar motions to approve agenda as amended, Mgr. Smith seconds. Carried by voice vote.	
<b>Comments from Members of the Pubic</b>	None		
<b>McDowell Dam</b>			
<b>Facility Update</b>	No Updates		
<b>Supplemental Water Supply</b>	Discussions are still ongoing. Downstream easements are pretty much secured. Process is a little bogged down at the present time. If easements are unsuccessful then we could still fall back on eminent domain. Some discussion was had about a way to make the public more aware of what is being done. Possibly a presentation at our next meeting in December.		
<b>Financial Reports</b>			
<b>Balance Sheet</b>	None noted.	<b>Mgr. Reep motion to approve balance sheet; Mgr. Smith second. Motion passed by unanimous roll call vote.</b>	
<b>Profit &amp; Loss</b>	None Noted	<b>Mgr. Reep motion to approve profit &amp; loss; Mgr. Palm second. Motion passed by unanimous roll call vote.</b>	
<b>Property Insurance Policy Changes</b>	No Discussion		

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<b>Drainage Permits/Complaints/ Issues: Open</b>	7232 Signal St – Schaff – This letter has gone out Mgr. Palm will follow up. He requests that we close this complaint. Trees have until spring to be moved.			
<b>Drainage Permits/Complaints/ Issues: Closed</b>	None			
<b>Projects</b>				
<b>Sibley Island</b>				
	An information letter will be shared with landowners. Preliminary engineering report should be completed Dec/Jan with the voting process to follow. Deadline to be put on the state Water Commissions agenda for February’s meeting is December 24 <sup>th</sup> . There was an offer letter presented on the easement. We are waiting for a reply.			
<b>Hoge Island</b>				
<b>DWR/USACE Regulatory permitting discussions</b>	Permit is secured			
<b>Bid opening</b>	Bid Tab is in agenda book			
<b>Bohlman Trenching</b>	<p>Project has been awarded to Bohlman Trenching. A few contract documents are still in the process of being completed. Equipment could be moved as early as next week as he is completing another project now.</p> <p>Discussions have been had with Nat Strutz as to a location for access.</p> <p>Easements will need to be redone to be set outside of residences and property pins will be reset.</p> <p>Some discussion was had about how to fund. Dave Bliss and Michael Gunsch will look into our options.</p>			
<b>Other Old Business</b>				
<b>Highway Dept O&amp;M Agreements</b>				
<b>Policy Manual</b>	No Updates			
<b>EAE Meeting</b>	No Updates			

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	Educate, Advocate, Engage meetings were held in various locations. Mgr. Smith gave an update on the one held in Linton. No new director was found, so Ken Royse will continue on from afar. More discussion on additional funding requests will be forthcoming, possibly at December's meeting.			
<b>New Business</b>				
<b>Upper Missouri Water Association Conference</b>				
<b>USACE Fall Annual Operating Plan Meeting</b>	Mgr. Reep attended along with 2 other board members from ND. 2024 conference will be in Western MT			
<b>Stutsman County Project</b>	ND has very wet soil which could lead to some flooding. Operation of reservoirs should be standard going forward. A release test is to be done at Fort Peck Dam next year for environmental reasons. Houston will provided a copy of the report to the board.			
<b>Legislative Update</b>	Crystal Springs Bible Camp is continually impacted by flooding. They would like a pumping system going along the railroad track and eventually empty into Long Lake. Long Lake is a wildlife refuge and flows into Apple Creek. Discussions are ongoing with all parties impacted.			
<b>Surface Drain Permit Application No. 6253</b>	There was some discussion about water issues during special session. Although there is still a requirement to be part of a water board, there is no requirement to assign mil levee.			
<b>McKenzie County Project</b>	Informational purposes only. Question was if this would impact the Sibley Island project. Houston states that they are placing fill only and it will not impact the project.			
<b>Correspondence or Document Information</b>	New Project in McKenzie County for Arnold Burian Wetland Restoration. Based on the maps it seems that there will be some spillage into another landowner's property. BCW believes a comment needs to be made regarding this. Mgr. Reep will draft this comment.			
	Plats received are listed			
<b>Approval of Bills</b>				
<b>Next Meeting</b>	Bills and payroll were presented totaling \$64,619.58	<b>Mgr. Reep motions to approve payment of bills. Mr. Binegar 2<sup>nd</sup>. Motion passed by unanimous roll call vote.</b>		
	The next meeting date is <b>December 13, 2023</b> at 8:00 AM in the Tom Baker Room.			

With no further business the meeting adjourned at 9:18 a.m.  
Wendy Egli, BCWRD Admin. Secretary