

BCWRD Meeting Minutes  
 December 13, 2013  
 Approved – Jan 12, 2024 Mtg

Agenda Items	Discussion	Board Action	Responsible Party(s)	Due Date
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**Present:** James Landenberger; Dennis Reep; Roger Smith; Randy Binegar; Travis Johnson, Houston Engineering; Dave Bliss, Bliss Law Firm, and Wendy Egli, Fronteer Professional Services; Dave Mayer and Dave Robinson, Bismarck Parks and Rec  
**Others Present:** Mitch Flanagan, Burleigh County Planning and Zoning; Casey Einrem, Burleigh County Hwy Dept; Steve Isles

Chairman Landenberger called the meeting to order at 8:00 am. Roll call was taken and a quorum was declared.

	Discussion	Action Taken	Responsible Party(s)	Due Date
<b>Approval of 11/08/2023 Minutes</b>		Mgr. Binegar motions to approve 11/08/2023 minutes, Mgr. Smith seconds. Motion carried by voice vote		
<b>Amendments and Approval of Agenda</b>	By request of Mgr. Reep add financial institution discussion to financial reports section	Mgr. Smith motions to approve agenda as amended, Mgr. Binegar seconds. Motion carried by voice vote.		
<b>Comments from Members of the Pubic</b>	None			
<b>McDowell Dam</b>				
<b>Facility Update</b>	Travis Johnson and Dave Mayer gave a brief presentation. Dave gave an overview of the property and its history. Travis went through past studies that have been done on water quality and how best to divert water to the dam. In the end the recommendation was to divert water from Apple Creek. He went over the current plan for a pipeline route along with costs and restrictions on when water can be diverted.			
<b>Supplemental Water Supply</b>	At this point, the district is running into roadblocks for easements. Mgr. Binegar will discuss with Attorney Bliss on options to proceed			
<b>NRCS Inspection</b>	Went well, a few drains need to be cleaned out.			
<b>Budget Items</b>	Mgr. Binegar asked for approval for the purchase of 2 paddle boats (\$9,342) and for chip sealing (\$60,000). Dave Mayer does mention that these are both in the budget that has already been approved. Casey Einrem mentions that the county has a program for chip sealing where they work with townships etc. where they do the design, planning and bidding. This may save some money. Dave Mayer will look into this.	<b>Mgr. Binegar motions for approval, Mgr. Reep seconds. Motion carried by roll call vote.</b>		
<b>Financial Reports</b>				

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Balance Sheet	None noted.	Mgr. Reep motion to approve balance sheet, Mgr. Smith second. Motion passed by unanimous roll call vote.		
Profit & Loss	None Noted	Mgr. Reep motion to approve profit & loss; Mgr. Binegar second. Motion passed by unanimous roll call vote.		
Property Insurance Policy Changes	No Discussion			
Financial Institution Discussion	Mgr. Reep discussed the century code regarding designating depositories. This will be discussed again at the January meeting.			
Drainage Permits/Complaints/ Issues: Open	None			
Drainage Permits/Complaints/ Issues: Closed	7232 Signal St – Schaff – No update			
Projects				
Sibley Island				
Special Meeting to accept PER and request DWR/SWC final design funding	Mgr. Reep discussed that he is not sure we need a special meeting. He asked for board concurrence to allow him to review the PER upon completion and approve the funding to be sent to DWR/SWC	Board concurred that Mgr. Reep can review and approve the PER for submission to the DWR/SWC.		
Sibley Island Information letter	Chairman Landenberger is continuing to get concerns about timing for voting. He reiterates that we need to make sure that we give landowners plenty of time for voting and alternate options to drop off votes. Landowners are encouraged to provide their current email addresses to Houston Engineering for additional contact.			
Hoge Island				
Bohlman Trenching	Construction is proceeding very well. Wintertime construction phase should be completed this week. Progress payment #1 is included in bills			
Reimbursement Resolution	Tabled until next meeting			
Other Old Business				
Highway Dept O&M Agreements	NO Updates			

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<b>Policy Manual</b>	No Updates			
<b>149<sup>th</sup> Avenue Outfall Restoration</b>	Casey Einrem has met with landowners and the highway dept is waiting for the land to freeze a bit more to prevent tearing up the channel			
<b>New Business</b>				
<b>ND Water Users Meeting</b>	Meeting was very well attended and very informative			
<b>2024 Proposed Meeting Dates</b>		<b>Mgr. Smith motions to approve, Mgr. Binengar seconds. Motion carried by voice vote</b>		
<b>Tree Top 2<sup>nd</sup> Addition – NDDOT permit to Drain</b>		<b>Board concurrence that Chairman Landenberger should sign this permit</b>		
<b>Watercourse Definition</b>	This board is asking legal counsel to review this section for comments. Attorney Bliss will have comments for the board at the next meeting.			
<b>BCWRD Board Appointment</b>	The Board has one open seat as of January 1 <sup>st</sup> . One application has been received and will be forwarded to the County Commission.			
<b>Correspondence or Document Information</b>	For Information only			
	Plats received are listed			
<b>Approval of Bills</b>				
<b>Next Meeting</b>	Bills were presented totaling \$469,905.21. This includes progress payment #1 for Hoge Island	<b>Mgr. Reep motions to approve payment of bills. Mr. Binengar 2<sup>nd</sup>. Motion passed by unanimous roll call vote.</b>		
	The next meeting date is <b>January 10, 2024</b> , at 8:00 AM in the Tom Baker Room.			

With no further business the meeting adjourned at 9:17 a.m.  
Wendy Egli, BCWRD Admin. Secretary