

BCWRD Meeting Minutes
 January 14, 2026
 Draft - Not Approved Yet

Agenda Items	Discussion	Board Action	Responsible Party(s)	Due Date
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Present: James Landenberger; Roger Smith; Dennis Reep; Chuck Mischel; Michael Gunsch and Travis Johnson, Houston Engineering; Dave Bliss, Bliss Law Firm; Wendy Egli, Frontee Professional Services; Jerry Woodcox, Burleigh County Commissioner;

Others Present: Dave Robinson and Dave Mayer (Bismarck Parks & Rec), Casey Einrem, Burleigh County Highway Dept; Mitch Flanagan, Burleigh County Planning & Zoning; Brian Mager, Burleigh County Resident;

Chairman Landenberger called the meeting to order at 8:00 am. Roll call was taken, and a quorum was declared.

	Discussion	Action Taken	Responsible Party(s)	Due Date
Reorganization – Election of Officers	Chairman Landenberger asks for nominations for Chairman.	<p>Mgr. Smith Nominates Mgr. James Landenberger to continue as Chairman, Mgr. Mischel seconds. Mgr. Smith moves to cease nominations and nominate James Landenberger as chairman. Mgr. Mischel seconds.</p> <p>Mgr. Landenberger was re-elected chairman via voice vote.</p>		
	Chairman Landenberger asks for nominations for Vice-Chairman.	<p>Mgr. Mischel nominates Mgr. Roger Smith as vice-chairman, Mgr. Reep seconds. Mgr. Reep moves to cease nominations and nominate Roger Smith as Vice-Chairman. Mgr. Mischel seconds.</p> <p>Mgr. Smith is elected vice-chairman via voice vote.</p>		
	Chairman Landenberger asks for nominations for Secretary/Treasurer.	<p>Mgr. Mischel nominates Mgr. Dennis Reep to continue as Secretary/Treasurer, Mgr. Smith seconds. Mgr. Smith moves to cease nominations and nominate Mgr. Reep as Secretary/Treasurer. Mgr. Mischel seconds.</p> <p>Mgr. Reep is reelected secretary/treasurer via voice vote.</p>		
Review and Approve Member Portfolios				
		Tables until February meeting when full board is in place.		

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Reappointment of Administrative Secretary				
		Mgr. Smith motions to reappoint Fronteer Professional Services as the administrative Secretary, Mr. David Bliss as the District's Attorney, and Houston Engineering as the District's Engineer for 2026. Mgr. Mischel seconds. Motion carried by unanimous voice vote.		
Approval of 12/10/2025 Minutes		It was moved by Manager Smith, seconded by Manager Mischel, and unanimously carried to approve the minutes of the December 10, 2025 meeting as presented.		
Amendments and Approval of Agenda	No Changes	It was moved by Manager Reep, seconded by Manager Smith, and unanimously carried to approve the agenda as presented.		
Comments from Members of the Public	None			
McDowell Dam	Dave mentioned that the shower house renovation contract will be approved at the next park board meeting. They are not sure if construction will begin before or after the season. The bid for a new tractor was awarded in December. It came in 25,000 lower than expected.			
Supplemental Water Supply Easement Negotiations	Executive Session was held at end of meeting.			
OHF Grant	This was denied.			
Project Funding Opportunities	Discussion was had regarding other options for funding. Consensus was to hold off for now.			
Aero Club Lease	Two of the leases have been signed. The Civil Air Patrol Lease is still in process.			
Financial Reports				
Financials				
Balance Sheet	Manager Reep went over the income for the month and the balances in the checking and reserve accounts.	A motion was made by Manager Reep and seconded by Manager Smith, to approve the Balance Sheet as presented. Upon roll call vote, the motion carried unanimously.		

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		Consensus was also to leave funds in the Bravera Wealth account rather than purchase CDs at this time.		
Profit & Loss	None Noted	A motion was made by Manager Reep and seconded by Manager Smith, to approve the Profit & Loss Statement as presented. Upon roll call vote, the motion carried unanimously.		
Drainage Permits/Complaints/ Issues: Open				
	Keelboat Park – No updates			
	Hawktree HOA – The HOA has hired an engineering firm to do the work on this.			
	Grande Prairie Estates – The dam will not be restored			
Drainage Permits/Complaints/ Issues: Closed				
Projects				
Hoge Island Stabilization				
Access Easement Revisions	No updates			
David Tschider	NDDWR Section 32 – This is being monitored.			
Roger Kjonas	The Hardpoint here has eroded. May be some work needed in the spring.			
Apple Creek U-Mary Slide	There is some movement. This needs to be monitored over time to see if it is continuous			
Braun/BGC Monitoring	There is a meeting with DES on Friday. There has been slight movement. Monitoring may need to be extended.			
HMGP Quarterly Report on Progress	This has been submitted			

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MRCC Proposed Work	MRCC is looking at doing some work near our levee. Mr. Johnson will keep in contact with them to make sure it does not affect the levee.	Consensus is to approve		
Other Old Business				
Burleigh County CRS	Mitch Flanagan updated that he had received a spreadsheet of properties that are in question. There will be another CAV visit in Feb and April. The ETA becomes effective March 1 st when approximately another 1800 properties that are in the flood plain will then be under County Jurisdiction.			
Burleigh County Commission withdrawing from Garrison Diversion Conservancy District	A public Hearing is being scheduled by the GDCD.			
MRCC Update	No Update at this time.			
New Business				
2026 Proposed Meeting Dates	February 18 is being moved to February 4 th .			
USGS Joint Funding Agreement for Apple Creek Stream Gauges		Mgr. Smith motions to approve. Mgr. Mischel seconds. Motion approved via voice vote.		
NDDWR Annual Water Use Survey	Houston will complete this.			
Correspondence or Document Information	Plat & SWMP's are not included in the agenda packet due to size. These are available upon request.			
Approval of Bills	Bills totaling \$70,257.57 are presented.	It was moved by Manager Reep, seconded by Manager Smith, to approve the bills as presented. Upon roll call vote, the motion carried unanimously.		
Adjourn for Executive Session	8:57 a.m.	Mgr. Smith motions to adjourn and reconvene in executive session. Mgr. Mischel 2nd. Motion passes via voice vote.		
Reconvene from Executive Session	9:19 am. No actions taken during executive session			

Agenda Items	Discussion	Board Action	Responsible Party(s)	Due Date
Next Meeting	The next meeting of the Burleigh County Water Resource District will be held on Wednesday, February 4th, 2026, at 8:00 a.m. in the Tom Baker Room located at 221 N 5 th Street, Bismarck, ND.			

There being no further business to be considered by the Board, Chairman Landenberger adjourned the meeting at 9:20 a.m.
 Wendy Egli, BCWRD Admin. Secretary