

BCWRD Meeting Minutes
February 4, 2026
Approved March 11, 2026 Meeting

Agenda Items	Discussion	Board Action	Responsible Party(s)	Due Date
--------------	------------	--------------	----------------------	----------

Present: James Landenberger; Roger Smith; Dennis Reep; Chuck Mischel; Brian Mager; Michael Gunsch and Travis Johnson, Houston Engineering; Dave Bliss, Bliss Law Firm; Wendy Egli, Fronteer Professional Services;
Others Present: Dave Robinson and Dave Mayer (Bismarck Parks & Rec), Casey Einrem, Burleigh County Highway Dept; Mitch Flanagan, Burleigh County Planning & Zoning;

Chairman Landenberger called the meeting to order at 8:00 am. Roll call was taken, and a quorum was declared.

Agenda Items	Discussion	Action Taken	Responsible Party(s)	Due Date
Review and Approve Member Portfolios				
	Member portfolios were gone through and updates made	Mgr. Reep motions to accept the member portfolios as amended. Mgr. Smith 2nds. Motion carried by unanimous voice vote.		
Approval of 01/14/2026 Minutes		It was moved by Manager Smith, seconded by Manager Mischel, and unanimously carried to approve the minutes of the January, 14, 2026 meeting as presented.		
Amendments and Approval of Agenda	Add 404 Permits to new business and one bill to the bill list	It was moved by Manager Smith, seconded by Manager Mischel, and unanimously carried to approve the agenda as amended.		
Comments from Members of the Pubic	None			
McDowell Dam	Dave updated that the consultant is working on the shower building renovations. They are looking at purchasing 3 accessories for the new tractor. Total is under \$7,000.			
Supplemental Water Supply Easement Negotiations	Executive Session was held at end of meeting.			
OHF Grant	No Updates			
Project Funding Opportunities	No Updates			
Aero Club Lease	President of the Aero Club has the paperwork. Civil Air Patrol is unable to sign until after February 15 th .			

Agenda Items	Discussion	Board Action	Responsible Party(s)	Due Date
Financial Reports				
Financials				
Balance Sheet	None Available will be presented next month.			
Profit & Loss	None Available will be presented next month.			
Drainage Permits/Complaints/ Issues: Open				
	Keelboat Park – No updates			
	Hawktree HOA – No updates – waiting for engineering analysis before dismissal			
Drainage Permits/Complaints/ Issues: Closed				
Projects				
Hoge Island Stabilization				
Access Easement Revisions	No updates			
David Tschider	Web Grants Application is being submitted per DWR Request. This is currently being monitored prior to survey and soil borings.			
Roger Kjonas	This is relatively stable, Houston is waiting on Braun’s analysis.			
Apple Creek U-Mary Slide				
Braun/BGC Monitoring	Michael Gunsch updated on the meeting with DES and on the monitoring through the grant period which end in August. we may be looking at additional monitoring costs.			
HMGP Quarterly Report on Progress	This has been submitted			

Agenda Items	Discussion	Board Action	Responsible Party(s)	Due Date
Other Old Business				
Burleigh County CRS	Letters are being sent out as far as violations and corrected actions needed.			
Burleigh County Commission withdrawing from Garrison Diversion Conservancy District	A public Hearing is being scheduled by the GDCD. This will be held in Bismarck.			
New Business				
NDDWR Annual Water Use Survey	This has been submitted			
State Water Plan Submittals	Submittals are being prepared for McDowell Dam Apple Creek Diversion, Missouri River Bank Stabilization. Tschider was added also.			
Document Scanning	Old records are being provided to Fronteer to scan and then send to state archives.			
404 Permits – boat ramps	Burleigh County is no longer partnering with Bismarck Parks and Rec regarding boat ramps. They are working on hiring someone. In the meantime they are asking if the District will assist in preparing the 404 permits.	It was moved by Manager Reep, seconded by Mgr. Smith to assist Burleigh County and work with Houston Engineering to complete these permits. Motion carried by unanimous voice vote.		
Correspondence or Document Information	Plat & SWMP's are not included in the agenda packet due to size. These are available upon request.			
Temporary Water Permit	Information Only			
Approval of Bills	Bills totaling \$52,708.01 are presented.	It was moved by Manager Reep, seconded by Manager Smith, to approve the bills as presented. Upon roll call vote, the motion carried unanimously.		
Adjourn for Executive Session	9:00 a.m.	Mgr. Smith motions to adjourn and reconvene in executive session. Mgr. Mager 2nd. Motion passes via voice vote.		
Reconvene from Executive Session	9:40 am. Two motions were passed during Executive Session	Resolution of Necessity for the Acquisition of a Utility Easement for the McDowell Dam Supplemental Water Supply Project and		

Agenda Items	Discussion	Board Action	Responsible Party(s)	Due Date
		Resolution of offer to Purchase an Easement for the McDowell Dam Supplemental Water Supply Project were both passed during the executive session.		
Next Meeting	The next meeting of the Burleigh County Water Resource District will be held on Wednesday, March 11, 2026, at 8:00 a.m. in the Tom Baker Room located at 221 N 5 th Street, Bismarck, ND.			

There being no further business to be considered by the Board, Chairman Landenberger adjourned the meeting at 9:40 a.m.
 Wendy Egli, BCWRD Admin. Secretary