

BCWRD Meeting Minutes
 March 12, 2025
 Approved April 9, 2025 Meeting

Agenda Items	Discussion	Board Action	Responsible Party(s)	Due Date
--------------	------------	--------------	----------------------	----------

Present: James Landenberger; Roger Smith; Dennis Reep; Kathleen Jones; Chuck Mischel; Michael Gunsch, Houston Engineering; Dave Bliss, Bliss Law Firm; and Wendy Egli, Fronteer Professional Services.
Others Present: Dave Robinson and Dave Mayer (Bismarck Parks & Rec), Mitch Flanagan, Burleigh County Planning & Zoning, Casey Einrem, Burleigh County Highway Dept

Chairman Landenberger called the meeting to order at 8:00 am. Roll call was taken, and a quorum was declared.

	Discussion	Action Taken	Responsible Party(s)	Due Date
Approval of 02/12/2025	.	Mgr. Jones motions to approve 02/12/2025 minutes as presented, Mgr. Smith seconds. Motion carried by unanimous voice vote.		
Amendments and Approval of Agenda		Mgr. Jones motions to approve agenda as presented, Mgr. Smith seconds. Motion carried by unanimous voice vote.		
Comments from Members of the Pubic	None noted.			
McDowell Dam	February was light, vehicle counts 1873, trail counts 89 this is typical. The amount of sand needed was underestimated, so next year will need to be increased. We will need to wait until road restrictions end before it can be delivered.			
Supplemental Water Supply Easement Negotiations	Discussed in Executive Session			
Bank Stabilization and Trail Protection	Spring 2025	Solicitation will be done in April		
Emergency Action Plan	TBD			
Financial Reports				
Balance Sheet	None noted.	Mgr. Reep motions to approve balance sheet, Mgr. Jones seconds. Motion carried by unanimous roll call vote. Mgr. Jones motions to transfer \$680,000 of the checking account balance into the Bravera		

Agenda Items	Discussion	Board Action	Responsible Party(s)	Due Date
		Wealth Fund. Smith seconds. Motion carried by unanimous roll call vote.		
Profit & Loss	None Noted	Mgr. Reep motions to approve profit & loss, Mgr. Jones seconds. Motion carried by unanimous roll call vote.		
Pledged Securities	For information only			
Drainage Permits/Complaints/ Issues: Open	River Road – Per the Burleigh County Highway Dept, there is a box culvert that needs the channel to be cleaned out. The highway Department is looking for approval to do so.	Mgr. Jones motions to approve the request from Burleigh County Highway Department to cleanout the culvert and channel on river road to the appropriate specs so it does not pool on the west side. Houston Engineering will contact the landowner to receive the appropriate permissions needed. Mgr. Smith seconds. Motion carried by unanimous roll call vote.		
	Keelboat Park – Request from the developer and their engineer regarding Section 408 maintenance request. Houston’s looking into the easement as he believes it is a County easement to allow for access. Any work done within that easement has to be approved by the County if this is the case. There was an update – no 408 is needed. However, the easement is still in question. Mr. Gunsch will continue to work with the developer.			
Drainage Permits/Complaints/ Issues: Closed				
Projects				
Hoge Island Stabilization				
Access Easement Revisions	Pending – Spring 2025 – No Updates			
HMGP Grant Application	HMGP Grant was resubmitted and is being reviewed			
DWR Web Grant Submittal	This is on hold waiting for HMGP Grant response			
Other Old Business				
Burleigh County CRS	Community Action Visit us currently set for May 6-7. Application should go in after that. Mitch Flanagan is still working with the homeowner in Apple Creek Township regarding the obstruction.			

Agenda Items	Discussion	Board Action	Responsible Party(s)	Due Date
New Business				
2025 Legislative Update	Mgr. Reep discussed several bills in the legislature currently.			
Permit NDR112650	This was just a notice that was completed to terminate the permit as the work is completed.			
Extension of Time/Water Permit No. 6071	Completed form that was sent in requesting an extension of time.			
Project of the Year Award	This was awarded to Houston Engineering for their work on the Hogue Island Bank Stabilization.			
LowKey Contract		Board agreed to go ahead with this via consensus		
ND State Bonding Fund		Consensus to go ahead and complete this.		
Plats & SWMPS	Available upon request			
Approval of Bills	Bills were presented totaling \$23,078.72	Mgr. Reep motions to approve payment of bills, Mgr. Jones seconds. Motion carried by unanimous roll call vote.		
Adjourn for Executive Session	9:06 AM	Mgr. Jones motions to adjourn and reconvene in executive session. Mgr. Smith 2nd. Motion passes via void vote.		
Reconvene from Executive Session	9:33 am. Letters will be sent to owners summarizing their options.			
Next Meeting	The next regularly scheduled meeting date is Wednesday, April 9, 2025, at 8:00 AM in the Tom Baker Room.			

With no further business the meeting adjourned at 9:35 a.m.

Wendy Egli, BCWRD Admin. Secretary