

BCWRD Meeting Minutes
 April 8, 2026
 Draft – Not Approved Yet

Agenda Items	Discussion	Board Action	Responsible Party(s)	Due Date
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Present: James Landenberger; Roger Smith; Dennis Reep; Chuck Mischel; Brian Mager; Michael Gunsch and Travis Johnson, Houston Engineering; Dave Bliss, Bliss Law Firm; Wendy Egli, Fronteer Professional Services;
Others Present: Dave Robinson and Dave Mayer (Bismarck Parks & Rec), Casey Einrem, Burleigh County Highway Dept; Mitch Flanagan, Burleigh County Planning & Zoning; Steve Schwab, Burleigh County Commissioner

Chairman Landenberger called the meeting to order at 8:00 am. Roll call was taken, and a quorum was declared.

	Discussion	Action Taken	Responsible Party(s)	Due Date
Approval of 3/11/2026 Minutes		It was moved by Manager Smith, seconded by Manager Mager, and unanimously carried to approve the minutes of the 03/11/2026 meeting.		
Amendments and Approval of Agenda	Under #5 add Agreement between BPRD and BCWRD.	It was moved by Manager Smith, seconded by Manager Mager, and unanimously carried to approve the agenda as amended.		
Comments from Members of the Pubic	None			
McDowell Dam	Dave Mayer discussed issues with the parking lots and possible ideas to repair or replace. Dave will bring numbers to next month's meeting.	Consensus from the Board is to patch enough of the worst spots to get by until next year when we can look at replacement.		
Supplemental Water Supply Easement Negotiations	Final easement has been signed. Payment will be approved at next meeting.			
OHF Grant	No Updates			
Lease Updates	Alvin Braun is the only lease that has not been fully executed.			
DWR Project Grant Submittal	Houston is working on this submittal.			
DWR State Water Plan Submittal	Houston is working on updated costs.			
Agreement between BPRD and BCWRD	There was a discussion on whether we should revisit the 5% surcharge on capital expenditures that is in this agreement. This was brought up due to the excessive fee that was charged on the tractor purchase. BPRD has offered to split			

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	the fee with us. We will pay the full amount this month and deduct the difference off of next month's invoice.			
Financial Reports				
Financials				
Balance Sheet	Manager Reep went over the income for the month and the balances in the checking and reserve accounts.	A motion was made by Manager Reep and seconded by Manager Mischel, to approve the Balance Sheet as presented. Upon roll call vote, the motion carried unanimously.		
Profit & Loss	None Noted	A motion was made by Manager Reep and seconded by Manager Mager, to approve the Profit & Loss Statements as presented. Upon roll call vote, the motion carried unanimously.		
Drainage Permits/Complaints/ Issues: Open				
	Keelboat Park – No updates			
	Hawktree HOA – Houston Engineering just received the storm water management plan.			
	Barb Knutson – McKenzie Township – Discussion on where this is located and the complaint itself. Josh with Peritiacon LLC is currently doing other work in that area. Mgr. Mager will work with Josh on investigating the complaint.			
	Long Lake Refuge Update – Michael Gunsch (Houston) went over the meetings that have been held and the plan going forward. The next step is to gather complaints submitted by landowners and present them to the BCWRD.			
Drainage Permits/Complaints/ Issues: Closed	None			
Projects				
Hoge Island Stabilization				
Access Easement Revisions	No updates			

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David Tschider	Monitoring – Braun has done their analysis. Now that the ice is melted, surveying can proceed.			
	Web Grants Application – Agreement is in the packet	A motion was made by Manager Smith and seconded by Manager Mager, to approve the signing of the agreement and move forward with the cost share reimbursement. Upon roll call vote, the motion carried unanimously.		
Roger Kjonas	No real update, just monitoring at this time.			
Apple Creek U-Mary Slide				
Braun/BGC Monitoring	Braun has taken over the monitoring.			
HMGP Quarterly Report on Progress	Pending			
DES Meeting	HEI-SA #30 Amendment. Due to there being no additional cost share funds available, the share for the District is increasing.	A motion was made by Manager Smith and seconded by Mgr. Mischel, to approve the change order. Upon roll call vote, the motion carried unanimously.		
Emergency Action Plan	Pending discussion with Emergency Manager			
Other Old Business				
Burleigh County CRS	No updates			
Request for assistance	Mitch is asking for assistance in going over the requested documents to make sure they are correct.	Consensus of the board is to approve this.		
	There was discussion on the 500 year flood plain and how it affects homeowners that are in the extraterritorial area. Mitch would like approve to make a presentation to the board before presenting to the committee.	Consensus of the board is to allow the presentation.		
Burleigh County Commission withdrawing from Garrison Diversion Conservancy District	Michael Gunsch attended. There was lots of discussion but no decision has been made at this time.			
Agenda Book Scanning	Scanning is complete, They just need to be added to the website.			
1950 Aerial Photos		Consensus of the board is to let DWR keep the originals.		
New Business				

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USACE	Dredging Permits have been submitted. Once they are approved, dredging can begin.			
US Army Corps of Engineers Public Notice	For information only			
Notice of Application to add Points of Diversion	For information only			
NDIRF Notice of Annual Meeting	For Information only			
NDIRF Conferment of Benefits	For Information only			
USACE – AOP Update	Flows will be very low on the river this year.			
Temporary Water Permit – Knife River	For Information only			
Correspondence or Document Information	Plat & SWMP’s are not included in the agenda packet due to size. These are available upon request.			
Approval of Bills	Bills totaling \$176,888.63 are presented.	It was moved by Manager Reep, seconded by Manager Smith, to approve the bills as presented. Upon roll call vote, the motion carried unanimously.		

Next Meeting	The next meeting of the Burleigh County Water Resource District will be held on Wednesday, May 13, 2026, at 8:00 a.m. in the Tom Baker Room located at 221 N 5 th Street, Bismarck, ND.			
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There being no further business to be considered by the Board, Chairman Landenberger adjourned the meeting at 10:11 a.m.
Wendy Egli, BCWRD Admin. Secretary