

BCWRD Meeting Minutes  
April 9, 2025  
Approved – May 14, 2025 Meeting

Agenda Items	Discussion	Board Action	Responsible Party(s)	Due Date
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**Present:** James Landenberger; Roger Smith; Dennis Reep; Kathleen Jones; Chuck Mischel; Michael Gunsch, Houston Engineering; Dave Bliss, Bliss Law Firm; and Kelsey Sailer and Danita Sperle, Fronteer Professional Services; Jerry Woodcox, Burleigh County Commissioner.

**Others Present:** Dave Robinson and Dave Mayer (Bismarck Parks & Rec), Mitch Flanagan, Burleigh County Planning & Zoning, Casey Einrem, Burleigh County Highway Dept; Mary Senger, Burleigh County Emergency Management

Chairman Landenberger called the meeting to order at 8:00 am. Roll call was taken, and a quorum was declared.

	Discussion	Action Taken	Responsible Party(s)	Due Date
Approval of 03/12/2025	.	Mgr. Jones motions to approve 03/12/2025 minutes as presented, Mgr. Reep seconds. Motion carried by unanimous voice vote.		
Amendments and Approval of Agenda	Under McDowell Dam, add d. Proposed Capital Improvement Plan	Mgr. Smith motions to approve agenda as Amended, Mgr. Jones seconds. Motion carried by unanimous voice vote.		
Comments from Members of the Pubic	None noted. Discussion regarding law (SB 2180) that is expected to pass requiring every regular meeting of a governing body of a city, county, township, school district, park district, or water resource district must include an opportunity for an individual to provide public comment. Each governing body shall develop a policy regarding public comment rules for regular meetings.			
McDowell Dam				
Supplemental Water Supply Easement Negotiations	Discussed in Executive Session			
Bank Stabilization and Trail Protection	The Corps will be approving a nationwide permit so we can start with solicitations. They will start shortly.			
Emergency Action Plan	Put together this summer			
Proposed Capital Improvement Plan	Discussion is held regarding the proposed improvement plan Dave handed out. There are currently accessibility issues identified that are working on being remedied.	Board consensus is to go ahead with this in the budget for 2026		

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<b>Financial Reports</b>				
<b>Financials</b>	Financials were unavailable			
<b>NDIRF Conferment of benefits</b>	We will be getting a refund from NDIRF			
<b>CD Renewals</b>	Two CDs' are maturing on April 12 <sup>th</sup>	<b>Mgr. Jones motions to allow the Cd's to mature and deposit the funds into the Bravera Wealth Account. Mgr. Smith seconds. Motion carried by unanimous roll call vote.</b>		
<b>Drainage Permits/Complaints/ Issues: Open</b>	River Road – Casey from the Burleigh County Highway Dept, they were waiting for it to dry out before completing this.			
	Keelboat Park/Municipal 6 <sup>th</sup> plat – Easements were found to not be shown properly on this plat. City engineer is working on correcting this.			
	Don Hoge – Complaint received by Michael. Glenview Township is working with the Highway Dept on this. Michael will reach out to Don and let him know that Glenview Township is working on this and if that does not resolve the issue, here is the form to complete.			
<b>Drainage Permits/Complaints/ Issues: Closed</b>				
<b>Projects</b>				
<b>Hoge Island Stabilization</b>				
<b>Access Easement Revisions</b>	Pending – Spring 2025 – No Updates			
<b>HMGP Grant Application</b>	HMGP Grant was resubmitted and is being reviewed			
<b>Stakeholder Meeting</b>	Slide is stable at this time. Barr Engineering is monitoring. Obligation of the if everything plays out exactly as expected would be about \$74,000. If the District concurs, DES will submit the grant application as submitted.	Chairman Landenberger asked for concurrence. Board agreed.		
<b>DWR Web Grant Submittal</b>	We are in a position to submit this now. Michael will move forward.			
<b>Other Old Business</b>				
<b>Burleigh County CRS</b>	Due to FEMA restricting travel, the CAV visit scheduled for May 6-7 has been delayed. Things are still moving forward.			

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	HB 2027 did pass relating to townships and floodplain management.			
<b>New Business</b>				
<b>2025 Legislative Update</b>	Mgr. Reep discussed several bills in the legislature currently.			
<b>Extension of Time/Water Permit No. 6071</b>	No Update			
<b>LowKey Contract</b>	Should have insurance by end of month			
<b>Multi-Hazard Mitigation Plan Update</b>	Mary Senger is looking for a board member to help update the flood information history. Mgr. Smith offers to help with this.			
<b>NDIRF Annual Meeting</b>	FYI only			
<b>Temporary Water Permits</b>	FYI only			
<b>Plats &amp; SWMPS</b>	Available upon request			
<b>Approval of Bills</b>	Bills were presented totaling \$173,332.08 (1 Bill added in the amount of \$106.92)	<b>Mgr. Reep motions to approve payment of bills, Mgr. Jones seconds. Motion carried by unanimous roll call vote.</b>		
<b>Adjourn for Executive Session</b>	9:12 AM	<b>Mgr. Reep motions to adjourn and reconvene in executive session. Mgr. Jones 2<sup>nd</sup>. Motion passes via voice vote.</b>		
<b>Reconvene from Executive Session</b>	9:32 am. Letters will be sent to owners summarizing their options.			
<b>Next Meeting</b>	The next regularly scheduled meeting date is Wednesday, May 14, 2025, at 8:00 AM in the Tom Baker Room.			

With no further business the meeting adjourned at 9:32 a.m.

Wendy Egli, BCWRD Admin. Secretary