



## BURLEIGH COUNTY WATER RESOURCE DISTRICT AGENDA

Wednesday, April 14th at 8:00 am

**Tom Baker Room, 221 N. 5<sup>th</sup> Street Bismarck**

**(See end of agenda for meeting attendance guidelines)**

8:00 a.m. - Call to Order

1. Roll Call (Reep, Detwiller, Beck, Landenberger, Palm)
2. **Approval of 03/10/2021 Minutes**
3. **Amendments and Approval of Agenda**
4. Comments from Members of the Public: (For Items Not on the agenda)
5. McDowell Dam (Landenberger)
  - Facility Update
  - Grant Application for Kayak Launch
  - Bank Stabilization Project Update – Schedule 2021
    - **USACE NWP Application - Status**
    - – April 6, 2021 – Bid Tab
    - **Recommendation Letter - Notice of Award/Notice to Proceed**
6. Financial Reports (Detwiller)
  - **Balance Sheet 04/14/2021**
  - **P&L 04/14/2021 YTD**
  - **Project Funding Allocations (Detwiller)**
7. Drainage Permits/Complaints/Issues: *Open (Palm)*
8. Drainage Permits/Complaints/Issues: *Closed (Palm)*
9. Projects:
  - Sibley Island (Beck)
    - Hydrology/Hydraulics Report – Draft Completed
    - Preliminary Engineering Report – Ongoing
    - Apple Creek Floodplain Mapping
      - FEMA preliminary map review – March 2 (SWC follow up request)
      - Mapping Comments – Coordination with City/County (60-day timeline) (Gunsch)
        - Authorization to Submit when completed (Beck)
    - Public Comments
  - Fox Island (Landenberger)
    - O&M Manual – Draft to Board (appendices Provided Separately)
      - **Action to Adopt**
    - **ROW Watering and seeding (NIC – O&M)**
  - Missouri Riverbank Stabilization (Detwiller)
    - GIS Web Mapping Completed –SWC easement data (Pending )
    - Shared link with Missouri River Joint Board Chairman
10. Other Old Business
  - Burleigh County WRD Assessment District Projects – Highway Dept O&M Agreements (pending)
  - Policy Manual
    - Board Governance Completed (Detwiller/Beck) –

11. New Business:
  - Legislative Update (Reep)
  - 66<sup>th</sup> Street SE Reconstruction (Reep)
12. Correspondence or Document Information
  - Plats & SWMP's – Not included due to size...Available on request.
  - Temporary Water Permit Issued
13. **Approval of Bills: (Pending)**
14. **Approval of Fox Island Bills: (Pending)**
15. Detailed Bills
16. Next Meeting: May 12, 2021
17. Adjourn

**Note: Bold Items Require Board Action**

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## City of Bismarck Tom Baker Room Public Meeting Guidelines

### Assumptions

- Guidance as of 5/18/20 from CDC, State of ND, and City of Bismarck. Proposed guidelines for May 18, 2020 may need to be reviewed and updated accordingly if CDC/NDDOH/Bismarck guidance is modified. All managers and attendees are required to wear masks or a face covering.
- Guidance created specifically for City of Bismarck hosted meetings but would be applicable to other political subdivisions and Boards utilizing the space.
- Boards with 5 or less members could attend in person and be seated at the head table. Boards with more than 5 members would require virtual participation or would need to be seated in the "media" table or "staff support table" in order to maintain 6' separation.

### Guidelines

- Stars are marked at the head table for where each of 5 people can sit. The side tables can accommodate 2 individuals distanced each. Any numbers exceeding this in a Commission must attend virtually.
- Attendees and Staff are encouraged to use alternative methods to attending meeting such as conference calls, video conferencing or providing comments to Board Members prior to the meeting.
- ND Smart Restart [signs](#) should be posted in a conspicuous location outside the building and outside meeting room.
- Lines and waiting areas (indoor or outdoor) should be marked so physical distancing standards are met.
- Standing in the entry area should be minimized by encouraging attendees to quickly access their seats.
- Overflow seating should be provided on first floor conference room if capacity of the Tom Baker Room is fully used.
- Hand sanitizer should be offered to attendees as they arrive in the building and into the meeting room.
- Chairs for attendees should be spaced to allow 6 feet of separation for all attendees. Attendees should be instructed not to move chairs. Gallery occupancy is 34 seated individuals in chairs.
- Attendees should be encouraged to wear cloth masks where social distancing cannot be easily maintained.
- High frequency touched surfaced such as railings, door handles, and tables should be cleaned and disinfected before and after each meeting.
- Podium used by Attendees
  - Provide hand sanitizer at the podium.
  - Attendee should say and spell their name in lieu of signing in.
  - Clean and disinfect the podium before and after each meeting.