

BCWRD Meeting Minutes
 May 13, 2026
 Draft – Not Approved Yet

Agenda Items	Discussion	Board Action	Responsible Party(s)	Due Date
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Present: James Landenberger; Roger Smith; Dennis Reep; Chuck Mischel; Brian Mager; Michael Gunsch and Travis Johnson, Houston Engineering; Dave Bliss, Bliss Law Firm; Wendy Egli, Fronteer Professional Services; Jerry Woodcox, Burleigh County Commissioner
Others Present: Dave Robinson, Dave Mayer, and Mike Sullivan (Bismarck Parks & Rec), Casey Einrem, Burleigh County Highway Dept; Josh Loosmore, Peritiacon LLC; Michael Connelly, Burleigh County Commissioner;

Chairman Landenberger called the meeting to order at 8:00 am. Roll call was taken, and a quorum was declared.

	Discussion	Action Taken	Responsible Party(s)	Due Date
Approval of 4/08/2026 Minutes		It was moved by Manager Smith, seconded by Manager Reep, and unanimously carried to approve the minutes of the 04/08/2026 meeting.		
Amendments and Approval of Agenda	Add parking lot and aerators to McDowell Dam Add Additional Apple Creek Slide to Apple Creek	It was moved by Manager Smith, seconded by Manager Mischel, and unanimously carried to approve the agenda as amended.		
Comments from Members of the Pubic	Josh Loosmore from Peritiacon LLC spoke regarding the work that was done and invoiced for.	Consensus of the Board is to hold off on paying this invoice until a contract is in place.		
McDowell Dam				
Supplemental Water Supply Easement Negotiations	Final easement is in the packet and payment is in the bills. Next steps are to complete final design and be ready to bid for construction in '27.			
Lease Updates	All Leases have been fully executed.			
DWR Project Grant Submittal	Final Design Submittal was emailed out. SA 31	It was moved by Mgr. Reep to approve special authorization 31 Houston Engineering to conduct design, bidding, and construction management services for the water supply project at McDowell Dam in the amount of \$278,900.00. Seconded by Mgr. Smith and approved via unanimous roll call vote.		
Parking Lot	Dave from Bismarck Parks went over his estimates. It will cost roughly 190,000 for parking lot #1. Shower building biddings opens tomorrow. If within budget they will proceed.	Consensus of the board is to move forward with budgeting for both the shower building replacement and the parking lot replacement.		

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Aerators	Mgr. Mischel brought up a discussion he had with a gentleman from Sunflo regarding aerators and how much the use of them at Harmon Lake has greatly improved the water quality. After some discussion, Mgr. Mischel and Dave and Dave from BPD will do more research and bring it to the Board.			
Financial Reports				
Financials				
Balance Sheet	Manager Reep went over the income for the month and the balances in the checking and reserve accounts.	A motion was made by Manager Reep and seconded by Manager Smith, to approve the Balance Sheet as presented. Upon roll call vote, the motion carried unanimously.		
Profit & Loss	None Noted	A motion was made by Manager Reep and seconded by Manager Mischel, to approve the Profit & Loss Statements as presented. Upon roll call vote, the motion carried unanimously.		
Pledged Securities	For information only			
Budget		Mgr. Reep, Chairman Landenberger, and Exec. Secretary Wendy Egli will meet to work on this.		
Drainage Permits/Complaints/ Issues: Open				
	Keelboat Park – No updates			
	Hawktree HOA – No updates			
	Barb Knutson – McKenzie Township	A motion was made by Mgr. Mager and seconded by Mgr. Smith to dismiss the complaint since the obstruction has washed out and send a letter to the landowner regarding the obstruction. Upon roll call vote, the motion carried unanimously.		
	Long Lake Refuge Update – Michael Gunsch (Houston) Next step is to have a meeting with the fish & wildlife service followed by a letter listing the issues. Mgr. Mager and Mgr. Smith will work with Jared and Shawn from fish and wildlife on this.			

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	Koch Property Update – Houston has sent a letter to Mr. Koch stating that his only option is to create a special assessment district that would need to include at least a few of the additional landowners.			
Drainage Permits/Complaints/Issues: Closed	None			
Projects				
Hoge Island Stabilization				
Access Easement Revisions	Travis and Michael will get some adjusted language to David Bliss.			
David Tschider	Monitoring – Braun is working on their analysis and recommendations now that Survey and Soil borings are completed.			
	DWR Grant – Travis is waiting to submit in order to possibly submit Tschider and Kjonas at the same time.			
Roger Kjonas	No real update, just monitoring at this time.			
Apple Creek U-Mary Slide				
Braun/BGC Monitoring	Instrumentation is installed and being monitored.			
HMGP Quarterly Report on Progress	Submitted			
HMGP Cost Share Reimbursement	Submitted and received.			
Emergency Action Plan Additional Slide	Pending discussion with Emergency Manager BCHD received a call regarding an additional slide downstream. At this time it is not impeding the flow of the creek so it is being monitored.			
Other Old Business				
Burleigh County CRS	No updates			
Burleigh County Commission withdrawing from Garrison Diversion Conservancy District	GDCD denied the withdrawal request and the County has voted to appeal to District Court.			

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New Business				
ND Water Resource District Summer Meeting	July 15-16, 2026. Mgrs Mischel, Landenberger, and Reep are all planning on attending.			
Temporary Water Permit	For information only			
ND Water Users Association Dues Increase	For information only			
Correspondence or Document Information	Plat & SWMP's are not included in the agenda packet due to size. These are available upon request.			
Approval of Bills	Bills totaling \$180,493.85 are presented.	It was moved by Manager Reep, seconded by Manager Smith, to hold payment of the Peritiacon invoice but approve the remaining bills as presented. Upon roll call vote, the motion carried unanimously.		

Next Meeting	The next meeting of the Burleigh County Water Resource District will be held on Wednesday, June 10, 2026, at 8:00 a.m. in the Tom Baker Room located at 221 N 5 th Street, Bismarck, ND.			
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There being no further business to be considered by the Board, Chairman Landenberger adjourned the meeting at 10:01 a.m.
Wendy Egli, BCWRD Admin. Secretary