

BCWRD Meeting Minutes
July 16, 2025
Approved – August 13, 2025 Meeting

Agenda Items	Discussion	Board Action	Responsible Party(s)	Due Date
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Present: James Landenberger; Roger Smith; Dennis Reep; Chuck Mischel; Michael Gunsch and Travis Johnson, Houston Engineering; Dave Bliss, Bliss Law Firm; and Wendy Egli, Fronteer Professional Services
Others Present: Dave Robinson and Dave Mayer (Bismarck Parks & Rec), Mitch Flanagan, Burleigh County Planning & Zoning, Casey Einrem, Burleigh County Highway Dept; Mike Connelly, Bismarck City Commissioner

Chairman Landenberger called the meeting to order at 8:00 am. Roll call was taken, and a quorum was declared.

	Discussion	Action Taken	Responsible Party(s)	Due Date
Approval of 06/18/2025		It was moved by Manager Smith, seconded by Manager Reep, and unanimously carried to approve the minutes of the June 18, 2025 meeting as presented.		
Amendments and Approval of Agenda		It was moved by Manager Reep, seconded by Manager Smith, and unanimously carried to approve the agenda as presented.		
Comments from Members of the Pubic	Mike Connelly, Bismarck City Commissioner spoke regarding the background of SB2180 <i>Resolution of Policy Regarding Public Comment Requirements at Regular Meetings</i> . Mr. Connelly stated that North Dakota is the 1 st state in the country to make public comment at government meetings a right. Mr. Connelly also discussed setting time limits and went over the discussion that led to that suggestion.			
McDowell Dam	David Robinson, Bismarck Parks & Recreation gave an update on counts, Traffic Counts for June were 10,846 and Trail counts were 695. They were shut down for a short time due to blue-green algae, but are back open with a one month re check today. During June 20 th storm, they lost 18 trees. During Wednesday, July 9 th storm, they had baseball sized hail that caused damage to buildings and vehicles. Wendy will contact insurance this week to start the claim.			
Supplemental Water Supply Easement Negotiations	Travis Johnson, Houston Engineering provided an update on the easement negotiations. One easement has been signed and returned, and the other is still being looked over by the landowner.			

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Updated Water Supply Simulation	Michael Gunsch, Houston Engineering provided an update on the simulation. It has been updated and is ready to be transmitted to DWR.	Chairman Landberger asked for consensus to send the memorandum to DWR. Consensus was unanimously given.		
Bank Stabilization and Trail Protection	Mr. Johnson provided an update on the construction. The project has gone very well. As of 2-3 yesterday afternoon all of the planned quantity of rock has been placed. It was found during construction that there are a couple of areas to the West that are also eroding. Due to this project coming in under budget, there are funds available to be used to place additional rock in these areas. Mr. Johnson is asking if the Board would be interested in extending the project to these additional locations.	A motion was made by Manager Reep and seconded by Manager Smith, to approve and authorize the Chairman to sign a change order for the additional rock to be placed. Upon roll call vote, the motion carried unanimously.		
DWR Cost Share Reimbursement Request	Mr. Gunsch gave an update on the reimbursement request. They were able to add the easement costs to date to the request.			
Boating Regulations	Mr. Robinson has received an email from ND Game and Fish asking if they are interested in changing their regulations. Currently only electric motors at idle speed are allowed on the lake. ND Game and Fish is asking if we would be interested in amending it to include any motor at only idle speed. After some discussion, the Board asked Mr. Robinson to return to the next meeting with a recommendation.			
Emergency Action Plan	No updates.			
Financial Reports				
Financials				
Balance Sheet	Manager Reep went over the income for the month and the balances in the checking and reserve accounts.	A motion was made by Manager Reep and seconded by Manager Smith, to approve the Balance Sheet as presented. Upon roll call vote, the motion carried unanimously.		
Profit & Loss	None Noted	A motion was made by Manager Reep and seconded by Manager Smith, to approve the Profit & Loss Statement as presented. Upon roll call vote, the motion carried unanimously.		
2026 Budget	Manager Reep updated on the budget. Our request is for 1.5 mills, approximately 1.2 million dollars. The Commission is in the process of approving budgets.			
Insurance	None Noted	A motion was made by Manager Reep and seconded by Manager Smith, to approve the		

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		insurance as presented. Upon roll call vote, the motion carried unanimously.		
Drainage Permits/Complaints/Issues: Open				
	River Road – Box Culvert and Channel Cleanout Casey Einrem, Burleigh County Highway Department gave an update that this is on the list to be completed.			
	Keelboat Park - Mr. Gunsch gave an update that they have completed the research and are drafting a memorandum to go to the DWR.			
	Hawktree HOA – Nic Cullen from Houston Engineering is looking into this.			
	Mike Koch – Mr. Gunsch is having Nic Cullen look into what an assessment district would like for this.			
	Chase Dewitz- Tile Permit Application - Mr. Gunsch gave an update that the applicant is aware that they do not currently own the property. It is currently on hold because the application is considered incomplete.			
Drainage Permits/Complaints/Issues: Closed				
Projects				
Hoge Island Stabilization				
Access Easement Revisions	No updates			
Homelvig Inquiry	Chairman Landberger asked for consensus to send out the response letter. Consensus was unanimously given.			
Apple Creek U-Mary Slide				
HMGP Grant Application	Agreements have been signed and returned.			
Braun/BGC initial review process ongoing Scope Revision – Control Point Survey	Braun Intertec has asked Houston to place some control points.			

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Other Old Business				
Burleigh County CRS	Mitch Flanagan, Burleigh County Planning & Zoning let the Board know that the Community Action Visit is schedule for the 2 nd week of August.			
Multi-Hazard Mitigation Plan Update	No update.			
Comment Policy – Board Meetings		It was moved by Manager Smith, seconded by Manager Mischel, to adopt the policy on page 116 of the board packet from the Burleigh County Commission. Upon roll call vote, the motion carried unanimously.		
New Business				
MRJWB EAE Program Contribution	A request will be made for them to send the Board a written request.	It was moved by Manager Smith, seconded by Manager Mischel, to contribute \$7500 to the Missouri River Joint Water Board EAE program. Upon roll call vote, the motion carried unanimously.		
Knife River Notice of Application for Appropriate of Water From Ground Water	Included in board packet for information only.			
US Postal Service	A check was issued to Kalboys at the June 18 th meeting and mailed on June 20 th . As of the date of this meeting it has not been received. Wendy Egli, Fronteer Professional Services is requesting authorization to reissue the check. Approval is given unanimously.			
Correspondence or Document Information	Plat & SWMP's are not included in the agenda packet due to size. These are available upon request.			
Approval of Bills	Manager Reep adds one additional bill to the amount on the agenda. This would be \$29,700 for a utility easement. Bills totaling \$115,552.47 are presented.	It was moved by Manager Reep, seconded by Manager Smith, to approve the bills as amended. Upon roll call vote, the motion carried unanimously.		
Next Meeting	The next meeting of the Burleigh County Water Resource District will be held on August 13 th , 2025 at 8:00 a.m. in the Tom Baker Room located at 221 N 5 th Street, Bismarck, ND.			

There being no further business to be considered by the Board, Chairman Landenberger adjourned the meeting at 9:34 a.m.

Wendy Egli, BCWRD Admin. Secretary