

BCWRD Meeting Minutes
September 10, 2025
Approved – October 8, 2025 Meeting

Agenda Items	Discussion	Board Action	Responsible Party(s)	Due Date
<p>Present: James Landenberger; Roger Smith; Dennis Reep; Kathleen Jones; Chuck Mischel; Michael Gunsch and Travis Johnson, Houston Engineering; Dave Bliss, Bliss Law Firm; Wendy Egli, Fronteer Professional Services.</p> <p>Others Present: Dave Robinson and Dave Mayer (Bismarck Parks & Rec), Casey Einrem, Burleigh County Highway Dept; Mitch Flanagan, Burleigh County Planning & Zoning</p> <p>Chairman Landenberger called the meeting to order at 8:00 am. Roll call was taken, and a quorum was declared.</p>				
	Discussion	Action Taken	Responsible Party(s)	Due Date
Approval of 08/13/2025 Minutes	Change Dave Robinson to Dave Mayer regarding McDowell Dam	It was moved by Manager Jones, seconded by Manager Smith, and unanimously carried to approve the minutes of the August 13, 2025 meeting as amended.		
Amendments and Approval of Agenda		It was moved by Manager Jones, seconded by Manager Smith, and unanimously carried to approve the agenda as amended.		
Comments from Members of the Pubic	None			
McDowell Dam	David Mayer gave an update on McDowell Dam. Traffic counts were 11,114, trail counter is not accurate. Quote request for hail repairs went out yesterday. Mr. Mayer discussed how densely the shelter belts are planted and discussed the possibility of removing some trees to allow the remaining trees to thrive. Thoughts are to possibly plant another row of trees to replace any trees removed. Playground work started end of last week.			
Supplemental Water Supply Easement Negotiations	Letter will be going out to remaining landowner documents number of attempts to contact and further action will be discussed at the next meeting	Board consensus is to go ahead and send a letter.		
Consideration of grant application process	Some discussion on this – the Outdoor heritage fund deadline is November 1 st .			
Financial Reports				
Financials				
Balance Sheet	Manager Reep went over the income for the month and the balances in the checking and reserve accounts.	A motion was made by Manager Reep and seconded by Manager Jones, to approve the		

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		Balance Sheet as presented. Upon roll call vote, the motion carried unanimously.		
Profit & Loss	None Noted	A motion was made by Manager Reep and seconded by Manager Jones, to approve the Profit & Loss Statement as presented. Upon roll call vote, the motion carried unanimously.		
2026 Budget	No updates, final approval is this month.			
Pledged Securities	Information only			
Drainage Permits/Complaints/Issues: Open				
	River Road – Box Culvert and Channel Cleanout Still too wet to complete			
	Keelboat Park – No Updates			
	Hawktree HOA – Houston Engineering is still working on this			
	Mike Koch – Michael Gunsch gave an update on this. Only option now is to do a special assessment district. There is some question as to whether it would be possible to get the participants to approve an assessment district.			
	Chase Dewitz – The application has been deemed completed.	It was moved by Manager Jones, seconded by Manager Smith, to allow Chairman Landenberger and Manager Reep to work with Attorney Bliss and Michal Gunsch to approve the application according to conditions in our policy along with additional requests discussed. Upon roll call vote, the motion carried unanimously.		
Drainage Permits/Complaints/Issues: Closed				
Projects				
Hoge Island Stabilization				
Access Easement Revisions	No updates			

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Apple Creek U-Mary Slide				
Braun/BGC initial review process ongoing Scope Revision – Control Point Survey	Installation of monitoring equipment is in place. No updates on the monitoring as of yet.			
Other Old Business				
Burleigh County CRS	<p>Community Action Visit has taken place. A list of violations were found but it is not known if this will need to be fixed prior to approval. A letter will be coming in October.</p> <p>There was some discussion on the City of Bismarck's plan to discontinue the ETA, the result of which would return a large number of properties to the County's control. Mgr. Jones will attend the next meeting regarding this issue.</p>			
New Business				
Correspondence or Document Information	Plat & SWMP's are not included in the agenda packet due to size. These are available upon request.			
Approval of Bills	Bills totaling \$44,154.88 are presented.	It was moved by Manager Reep, seconded by Manager Jones, to approve the bills as presented. Upon roll call vote, the motion carried unanimously.		
Next Meeting	The next meeting of the Burleigh County Water Resource District will be held on October 8, 2025, at 8:00 a.m. in the Tom Baker Room located at 221 N 5 th Street, Bismarck, ND.			

There being no further business to be considered by the Board, Chairman Landenberger adjourned the meeting at 9:26 a.m.
Wendy Egli, BCWRD Admin. Secretary